

PLANNING PROCESSES TO HOLD AN A.K.C.
ALL-BREED OR SPECIALTY AGILITY TRIAL

1. INTRODUCTION
2. MISSION STATEMENT
3. BACKGROUND AND HISTORY
4. PLANNING FOR AN AKC TRIAL
 - A. ON-LINE EVENTS MANAGEMENT SYSTEM
 - B. SUBMISSION OF APPLICATIONS AND FEES
 - C. CRITICAL DATES AND TIMELINE
5. THE AGILITY TRIAL CHAIRMAN
 - A. RESPONSIBILITIES
 - B. AGILITY TRIAL COMMITTEE
6. THE AGILITY TRIAL SECRETARY
 - A. SELECTION
 - B. RESPONSIBILITIES
7. AGILITY TRIAL JUDGES
 - A. SELECTION AND CRITERIA
 - B. CONTRACTS AND FEES
 - C. JUDGES HOSPITALITY AND ACCOMODATIONS
 - D. TRAVEL EXPENSES
8. AGILITY TRIAL SITE(S)
 - A. CONTRACTS AND RENTAL FEES
 - B. LOCATIONS AND OPTIONS
 - C. CONTACTS
9. AGILITY TRIAL EQUIPMENT SUPPLIER
 - A. CONTRACTS AND RENTAL FEES
 - B. CONTACTS
10. RIBBONS, ROSETTES AND PRIZES
 - A. SELECTION AND ORDERING
 - B. TIMELINE
11. HOSPITALITY
 - A. EXHIBITORS
 - B. WORKERS
12. MISCELLANEOUS
 - A. EXPENSES DUE AT TRIAL
 - B. LOGISTICS AND CLUB OWNED EQUIPMENT
 - C. POST TRIAL REVIEW
13. APPENDICES
14. SAMPLE DOCUMENTS