

PVGRC Performance Committees
Duties and Responsibilities

Responsible for all events which fall under the committee's area:

The date and place of all events shall be presented to the board for approval. AKC events have corresponding dates which are pre-approved.

Field:

- AKC Hunt test
- GRCA WC/WCX
- Training Sessions
- Classes
- Other functions as appropriate such as seminars

Conformation:

- AKC Spring Specialty
- AKC Fall Match
- Other functions as appropriate such as classes/seminars/etc.

Obedience:

- AKC Spring Specialty
- AKC Fall Match
- Other functions as appropriate such as classes/Seminars/etc.

Tracking:

- Fall AKC Tracking Test
- Tracking Classes
- Other functions as appropriate such as classes/seminars

Agility:

- AKC Agility trials
- Other functions as appropriate such as classes/seminars

Chairperson shall select as many committee members as necessary

Committees shall meet as often as necessary but no less than twice a year.

Chair of previous year's event should (but not will) be a member of the committee

Committees to appoint a person to welcome new members who expressed interest in their area.

Apply to appropriate organization for permission to hold event.

Applications shall be made 9 months prior to event (AKC) and 90 days prior (GRCA)

This will require the selection of an event chairperson well in advance

Committees are strongly encouraged to appoint assistant chairpersons for training purposes

Submit a list of judges to the board for approval.

Update list as needed or at least once yearly

Incorporate membership input (from annual renewal form)

Submit list to board yearly by April 1

Match and apprentice judges do not require submission to the board however, committees should maintain a list of possible match and/or apprentice judges

Select judges from pre-approved list (see above)

Send contract to judge within two weeks of initial request

Develop guidelines for event chairpersons

To include: contact appropriate person with rosette needs at least 2 months prior to event

Field/Tracking: Sue Armstrong

Agility/Breed/Obedience: Teri Poetker

Coordinate with volunteer manpower pool to get help for various events and projects

Submit newsletter article and report of legs/titles/brags to PVGRC Newsletter editor bi-monthly

Develop an annual budget as a guideline (using past chairpersons and treasurer report)

Standardize format will be used

Budget to be submitted to Board by (?)

Submit bi-monthly and annual report

Bi-monthly report will be informal (verbal) and normally given by the board member assigned to the committee. Bi-monthly report shall be given at each Board meeting.

Annual Report shall be a written, formal report presented at the annual meeting in Jan.

Report to include:

Next year budget

Prior year financial report

Brief summary of prior years' events

Attach report of chair(s)

List of next years' committee members

Other items as necessary

Committee Assignments

Conformation

Chairperson: Teresa Blumberg

Board Member: Joan Donohue

Committee Members:

Jody Culver

Agility:

Chairperson: Nick DeCesare

Board Member: Sue Armstrong

Committee Members:

Megan Baker

Obedience:

Chairperson: Bets Keen

Board Member: Martha Cole Glenn

Committee Members:

Nancy Hoffman

Martha Glenn

Belinda Gosnell

Kelly Armstrong

Leslie Stanley

Pat Kavanaugh

Field:

Chairperson: Carol Lewis

Board Member: Laurie Collins

Committee Members:

Judy Gladson

Dan Lewis

Bob Dougherty

Bob Kurtz

Rick Acton

Tracking:

Chairperson: Marie Huffman

Board Member: Marge Paulding

Donna Thompson

George Fiebelkorn

Rodger Armstrong